

**Pre-Installation Client Checklist:**

Client Name: \_\_\_\_\_

Installation Start date: \_\_\_\_\_

Site Address: \_\_\_\_\_

**1. Access & Work Area Preparation**

Requirement	Confirmed	Notes
Clear access to all windows to be filmed	<input type="checkbox"/>	
Furniture moved away from window areas	<input type="checkbox"/>	
Curtains, blinds, or shutters removed	<input type="checkbox"/>	
Work area free from fragile items or valuables	<input type="checkbox"/>	
Parking and site access available for installers	<input type="checkbox"/>	

**2. Window & Frame Condition**

Requirement	Confirmed	Notes
Windows and frames cleaned prior to installation	<input type="checkbox"/>	
No loose plaster, silicone, or flaking paint near window edges	<input type="checkbox"/>	
Any pre-existing scratches or damage to glass noted	<input type="checkbox"/>	

**Reminder: Sunshield Window Film Ltd cannot be held liable for marks caused by pre-existing dirt or residue on glass or frames.**

**3. On-Site Safety**

Requirement	Confirmed	Notes
No persons – Pets – Children – Trades to be in working area during installation	<input type="checkbox"/>	
Adequate ventilation available (where possible)	<input type="checkbox"/>	

**Client Confirmation** I confirm the above requirements have been completed to allow installation to proceed.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_